



FOOD BANK
OF NORTHERN NEVADA

**OASIS INSIGHTS USER GUIDE
PRESCRIPTION PANTRY
ADDENDUM**

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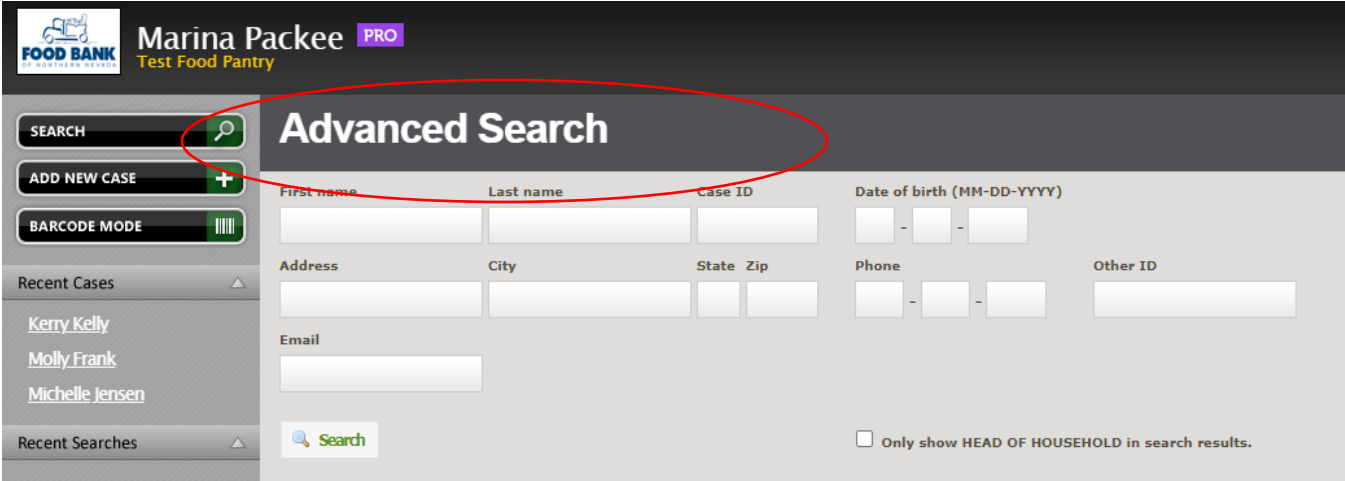
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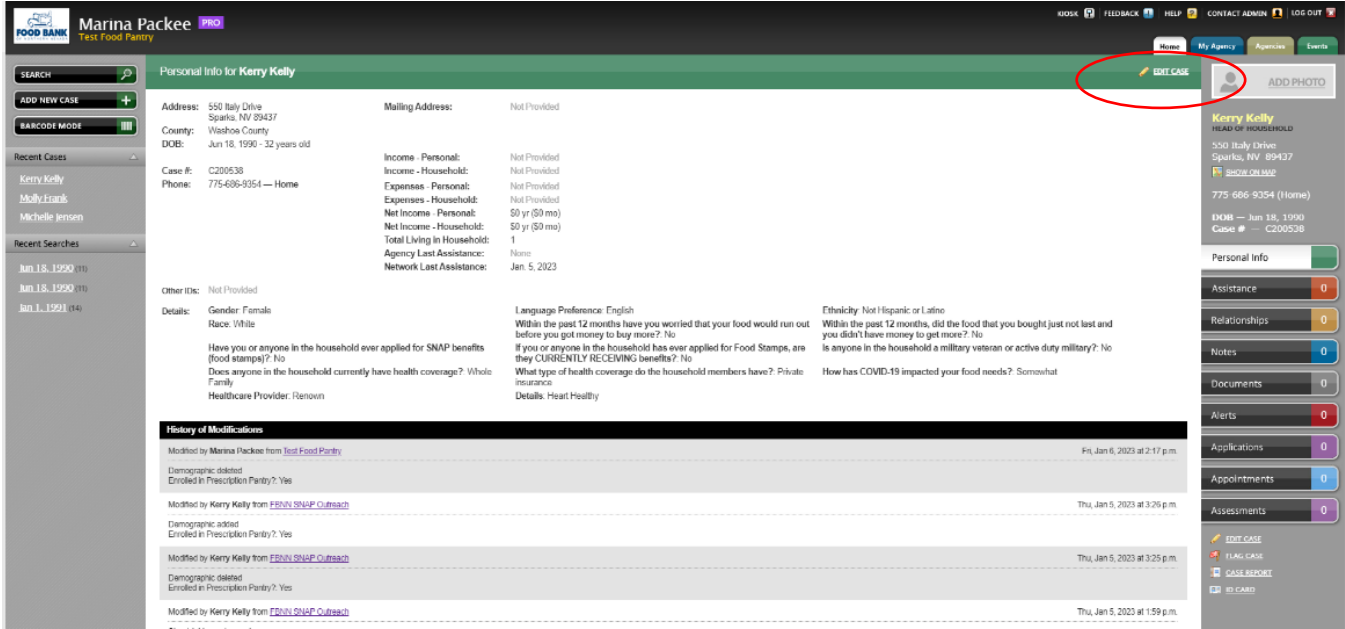
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Adding a New Prescription to Client Profile

Search for the client using their date of birth or name.



Click on the client name to bring you to their profile, and click **edit case**.



Navigate to the “Prescription Pantry” tab. Navigate to the first question, “Enrolled in Prescription Pantry?” and click “Yes”

Edit Case — Kerry Kelly

Identification | Income & Expenses | Demographics | **Prescription Pantry**

Enrolled In Prescription Pantry?

Yes

Healthcare Provider

Renown

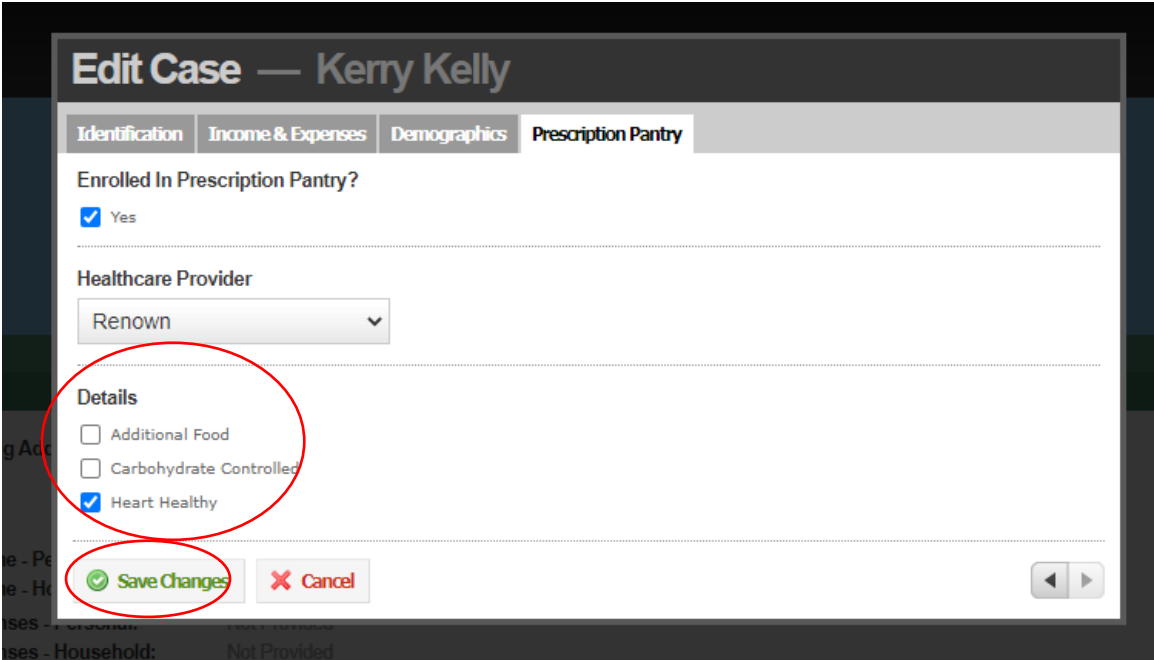
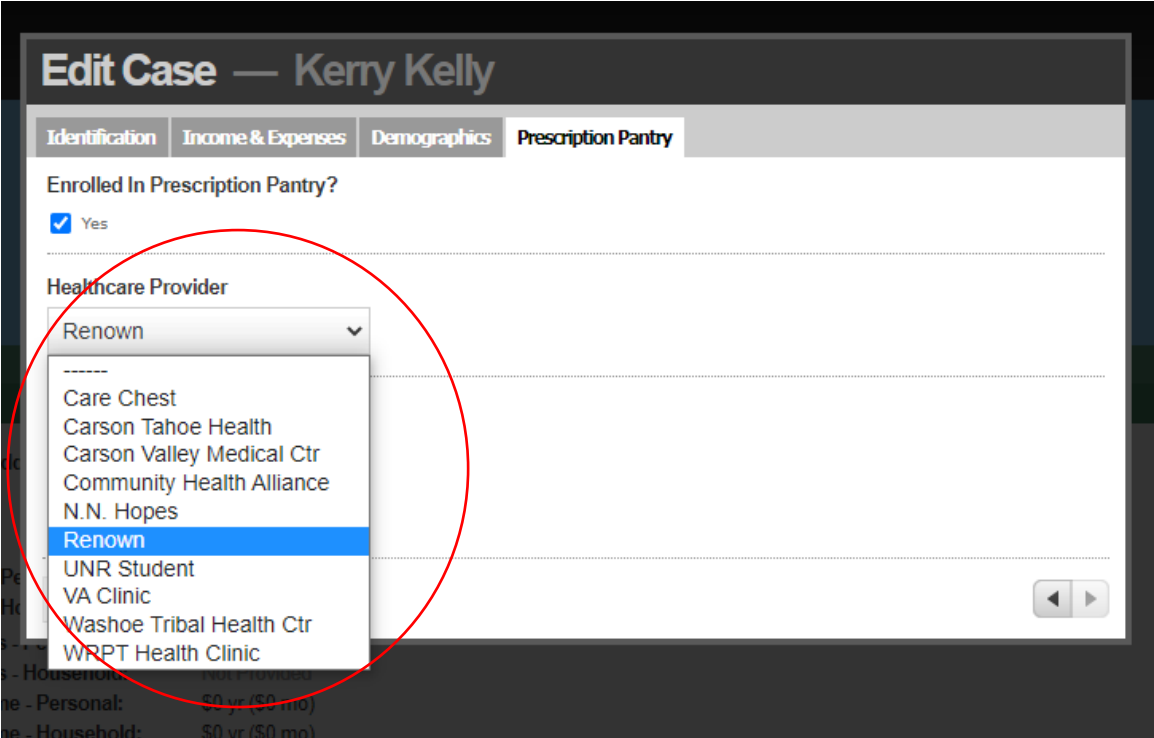
Details

Additional Food

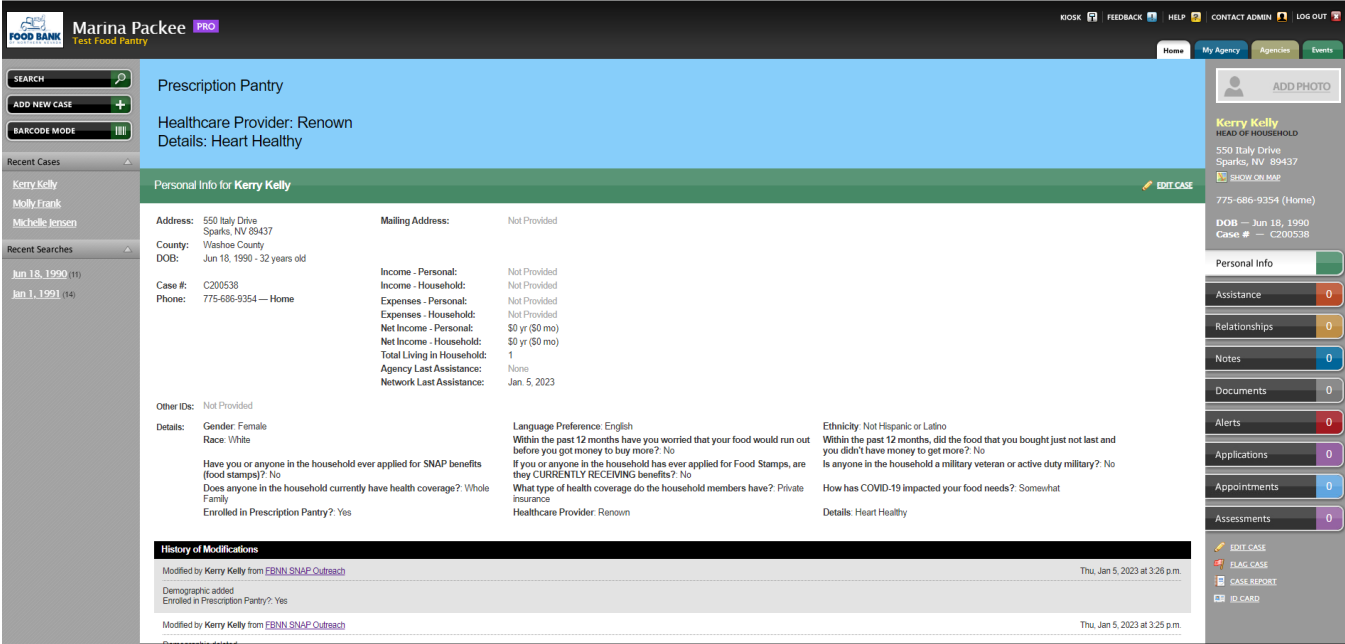
Carbohydrate Controlled

Heart Healthy

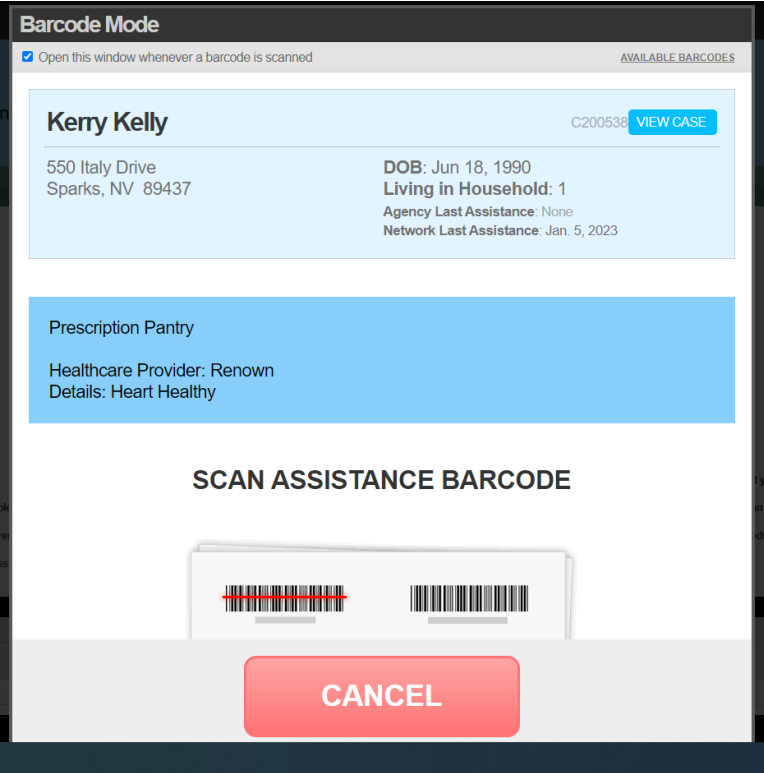
Refer to the paper prescription form the client presented to choose a Healthcare Provider, and details of the prescription. When finished, click “Save Changes”.



The client profile will now show a blue banner indicating this client is a participant of the Prescription Pantry Program, with the details of their prescription.



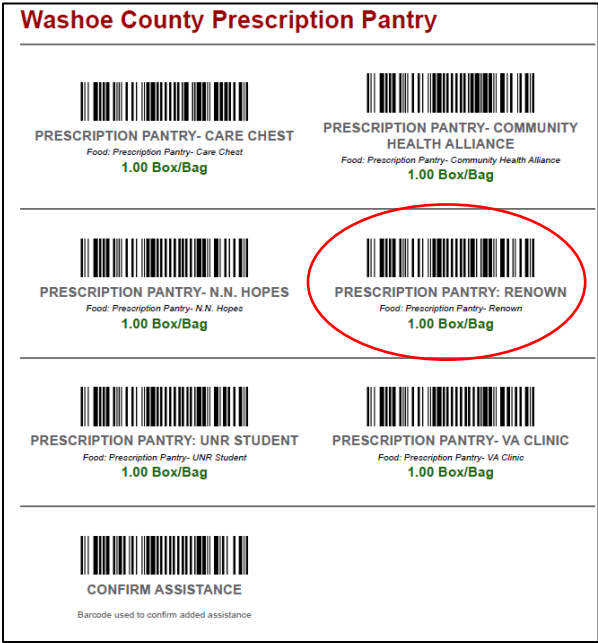
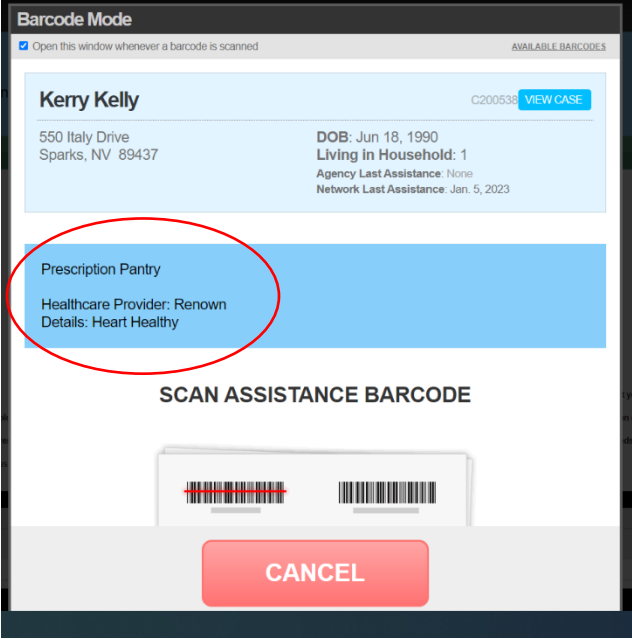
The blue banner will also be visible on “Barcode Mode” to notify check-in staff that this client is a prescription pantry client.



Adding Assistance for Prescription Pantry Clients

Adding Prescription Pantry Assistance by Barcode:

In barcode mode, scan client identification to pull up client barcode profile, noticing the client is part of the Prescription Pantry Program by the blue banner. Scan assistance barcode that matches healthcare provider listed on client profile and confirm assistance.



Adding Prescription Pantry Assistance Manually:

Search for client using date of birth to pull up client profile, noticing the client is part of the Prescription Pantry Program by the blue banner. Navigate to the “Assistance” Tab, and click. On the Assistance page, click “Add Assistance”



Choose the Prescription Pantry category of assistance that matches the healthcare provider on the client profile. Click “Add”.

Add Assistance

Be sure to verify this is the correct case for **Kerry Kelly** using a form of identification.

Amount * Unit

Category [Manage Categories](#)

Prescription Pantry- Carson Tahoe Health

- Food Stamps & Medical
- Golden Groceries
- Holiday Groceries
- Home Delivery
- Mobile Pantry
- Prescription Pantry- Care Chest
- Prescription Pantry- Carson Tahoe Health
- Prescription Pantry- Carson Valley Medical Ctr
- Prescription Pantry- Community Health Alliance
- Prescription Pantry- N.N. Hopes
- Prescription Pantry- Renown
- Prescription Pantry- UNR Student
- Prescription Pantry- VA Clinic
- Prescription Pantry- Washoe Tribal Health Ctr
- Prescription Pantry- WRPT Health Clinic
- Produce on Wheels
- Safeway Gift Cards
- Thanksgiving Holiday groceries
- Weekly Food Pantry

GSNAP

2nd Call Successful

Visible to